

Faizah Mohammed Alamri

ACCOUNTING CO-OP

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Objective

Eager to obtain CO-OP training that will contribute to employing my skills and knowledge in a company that gives me the opportunity to develop my career. I aspire to achieve excellence in preparing and analyzing financial statements and work to raise the level of the job with the teams.

Education

College of Business Administration | Imam Abdulrahman Bin Faisal University

Major: Bachelors in accounting

GPA: 4.5/5

Certifications and Training

Information Systems Auditing, Controls and Assurance	8 Hours
The Hong Kong University of Science and Technology Coursera	

Create a Financial Statement using Microsoft Excel	1 Hour
Coursera	

Principles of Financial Accounting	5 Hours
Doroob	

Awards

Excellent Certificate Imam Abdulrahman Bin Faisal University	2025
Second Semester	

Technical Skills

- Microsoft Excel, Word and PowerPoint
- QuickBooks
- IFRS
- GAAP

Soft Skills

- Attention to Details
- Problem Solving
- Communication Skills
- Time Management
- Team Collaboration

Languages

- **Arabic**
Native
- **English**
Proficient

Volunteer Work

Student Club – Imam Abdulrahman Bin Faisal University | 2025

- Volunteer Member – Accounting Committee: Media and Content Creation Clubs
Assisted in creating and designing promotional texts for accounting workshops and student events.